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### LAS FLORES HIGH SCHOOL

5900 Bamford Drive • Sacramento, CA 95823

## *Congratulations Las Flores Graduate!*

*The Elk Grove Unified School District and Las Flores High School staff,  
invite you and eight (8) guests to share with us a traditional  
graduation ceremony in your honor*

**Thursday May 30, 2019 – 5:00 P.M.**

*(Graduates **must** arrive **NO LATER** than 4:15 P.M.)*

**Cosumnes Oaks High School - Performing Arts Center**  
**8350 Lotz Parkway**  
**Elk Grove, CA 95757**

A graduation rehearsal is not necessary. However, all graduates must arrive at Cosumnes Oaks High School - Performing Arts Center no later than 4:15 P.M. to check-in with their teacher and prepare for the ceremony.

### ➔ GRADUATION CEREMONY PROCEDURES:

- Graduates will line up (with their teacher) as directed
- When the music begins, graduates will be directed to walk down the aisle to their assigned seats located on the stage
- After staff introductions, speakers, awards and recognitions, teachers will escort their students to the podium
- When your name is called, you will walk to the podium, shake hands with your teacher, the principal, district officials, and you will then receive a diploma cover
- You will proceed across the stage and return to your assigned seat
- At the conclusion of the ceremony, graduates report to the designated tables located in the foyer to receive their actual diploma

In consideration for all those attending the ceremony, **all graduates and their guests will conduct themselves in a respectful manner.** Please read the enclosed "Las Flores High School Graduation Ceremony Policy". Disruptive behavior from graduates or their guests will result in removal from the ceremony.

*Please see reverse side→*

## GUEST PASSES:

Eight (8) guest passes are provided when you pick up your cap and gown. **For safety and security, there will be no admission to the graduation ceremony without a guest pass.** A guest pass is not required for infants and children under the age of 2. If you do not need eight (8) guest passes please inform us at the time of pick-up. Additional guest passes may be available for purchase at a cost of \$5.00 each. **Maximum** six (6) extra passes per graduate. Please ask for details and availability of extra guest passes at the time of pick-up.

## IMPORTANT:

In order to ensure that all participants enjoy the ceremony with a minimum of interruptions, the following will apply:

- **\*Late arrivals may be asked to wait in the foyer before entering the auditorium**
- **\*Balloon bouquets will not be allowed in the auditorium**
- **Cell phones must be silenced before entering the auditorium**

*\*To minimize interruption, an "appropriate" moment for entrance will be determined.*

*\*You will be issued a "claim" ticket and the balloons will be held for you until after the ceremony.*

## CAP and GOWN:

Elk Grove Unified School district has a contract with the company *Jostens* to provide Caps and Gowns to students for graduation ceremonies. You may purchase a cap and gown for \$25.00 or "borrow" a cap and gown with no fee (*cap and gown must be returned at the end of the ceremony before receiving diploma*). Each student is responsible for ordering their Cap and Gown. The ordering process will be done on-line. **Caps and Gowns will be delivered to Las Flores for convenient pick up. Please verify your graduation status with your teacher or the counselor.** Please place your graduation order as soon as possible from the Jostens website.

## **WEBSITE INFO:**

[www.jostens.com](http://www.jostens.com)

### **CAP AND GOWN PICK-UP – LAS FLORES OFFICE**

**8:30 – 11:30 OR 12:30 – 3:30 May 20, 2019 – May 29, 2019**

## GRADUATE QUESTIONNAIRE:

Please complete the attached questionnaire and return it to your teacher, even if you do not plan to attend the ceremony. *Thank you for your help.*

## DIPLOMA:

If you **do not** plan to attend the ceremony, please call the Las Flores office at 916-422-5604 and arrange to pick up your diploma May 31, 2019 or after. **DIPLOMAS WILL NOT BE MAILED.**

**Thank you for your help in making the 2019 Las Flores Graduation a successful event!**

If you have any questions, please contact our office at 916-422-5604.

# **2018-2019 GRADUATE QUESTIONNAIRE**

✍ Graduate, it is very important that you complete this questionnaire and **return it to your teacher on or before May 28, 2019.**

Graduate Name: \_\_\_\_\_

Phone Number \_\_\_\_\_ Teacher's Name \_\_\_\_\_

YES. I will attend the graduation ceremony and have read the graduation letter.

NO. I will not attend the graduation ceremony and will pick up my diploma May 31, 2019 or after, at the Las Flores High School office.

1. Were you enrolled in any daily classes (Math, Computer Technology, etc), science labs, Art, Speech or Explore CTE courses at Las Flores? If so, please list each course and the instructor:

2. When and why did you enroll in Las Flores High School?

3. If you completed your high school graduation requirements before April 30, 2019, please explain what you have been doing since completing your course work at Las Flores:

4. Are you currently employed or enrolled in college?

5. What are your plans for the future?

7. Did you earn any special awards during your enrollment at Las Flores?

**Please return this questionnaire to your teacher no later than May 28, 2019.**

If you have any questions, please contact our office at (916) 422-5604.

**Las Flores High School**  
**=== GRADUATION CEREMONY POLICY ===**

**GRADUATES AND PARENT/GUARDIANS. . PLEASE READ the following guidelines:**

- Ceremonies are formal and appropriate protocol will be followed.
- The EGUSD dress code and behavioral expectations must be followed. Appropriate dress will include: **Men:** dress shirt, pants and shoes; **Women:** dress or slacks and blouse, shoes.
- Students are accountable for inappropriate behavior.
- Disruptive students and members of the audience will be asked to leave.
- No noise makers allowed in auditorium.
- There will be no alcoholic beverages or tobacco usage at any time on any EGUSD premises.  
(That includes: vehicles, parking lots, restrooms, etc.)
- Participation in this graduation ceremony is a privilege, not a right.
- Late arrivals may be asked to wait in the foyer before entering the auditorium.  
(To minimize interruption, an "appropriate" moment for entrance will be determined)
- Balloon bouquets are not allowed in the auditorium.  
(Claim ticket will be issued for pick up at conclusion of ceremony)
- Cell phones must be silenced before entering the auditorium.

**IMPORTANT GRADUATION INSTRUCTIONS**

**LOCATION:**

**Cosumnes Oaks High School  
Performing Arts Center  
8350 Lotz Parkway  
Elk Grove, CA 95757  
916-683-7670**

**DRIVING DIRECTIONS:**

**From Sacramento:** South on Highway 99 – Exit Elk Grove Blvd.-Right. Continue West on Elk Grove Blvd. – Left on Big Horn Blvd. – Left on Lotz Parkway

**From Elk Grove:** West on Elk Grove Blvd. – Left on Big Horn Blvd. – Left on Lotz Parkway

- **Graduates must arrive at Cosumnes Oaks High School - Performing Arts Center on May 30, 2019 - NO LATER THAN 4:15 P.M. SHARP!**
- When you arrive, please report to your teacher for line up and instructions. After marching into the auditorium, you will be seated on the stage and will remain in your seat until directed otherwise.
- You are expected to conduct yourself in a respectful manner.
- When your name is called, you will walk to the podium, shake hands with your teacher, the principal, district officials, and you will receive a diploma cover. You will then return to your seat.
- After the ceremony, you will report to the designated tables located in the foyer to receive your actual diploma.

Thank you for your cooperation!